

All Board Policies and Administrative Procedures Chapter Leads

<b>Chapter 1: The District</b>			
<b>Number</b>	<b>Title</b>	<b>Lead</b>	<b>Position</b>
BP 1100	Santa Barbara Community College District	Erika Endrijonas	Superintendent/President
BP 1200	Mission	Erika Endrijonas	Superintendent/President
<b>Chapter 2: Board of Trustees</b>			
<b>Number</b>	<b>Title</b>	<b>Lead</b>	<b>Position</b>
BP 2010	Board Membership	Erika Endrijonas	Superintendent/President
BP 2015	Student Trustee	Erika Endrijonas	Superintendent/President
AP 2015	Student Trustee	Erika Endrijonas	Superintendent/President
BP 2100	Board Elections	Erika Endrijonas	Superintendent/President
BP 2105	Election of Student Trustee	Erika Endrijonas	Superintendent/President
AP 2105	Election of Student Trustee	Erika Endrijonas	Superintendent/President
BP 2110	Vacancies on the Board	Erika Endrijonas	Superintendent/President
AP 2110	Vacancies on the Board	Erika Endrijonas	Superintendent/President
BP 2130	Term Limits	Erika Endrijonas	Superintendent/President
BP 2200	Board Duties and Responsibilities	Erika Endrijonas	Superintendent/President
BP 2210	Officers	Erika Endrijonas	Superintendent/President
BP 2220	Committees of the Board	Erika Endrijonas	Superintendent/President
BP 2305	Annual Organizational Meeting	Erika Endrijonas	Superintendent/President
BP 2310	Regular Meetings of the Board	Erika Endrijonas	Superintendent/President
BP 2315	Closed Sessions	Erika Endrijonas	Superintendent/President
BP 2320	Special and Emergency Meetings	Erika Endrijonas	Superintendent/President
AP 2320	Special and Emergency Meetings	Erika Endrijonas	Superintendent/President
BP 2330	Quorum and Voting	Erika Endrijonas	Superintendent/President
BP 2340	Agendas	Erika Endrijonas	Superintendent/President
AP 2340	Agendas	Erika Endrijonas	Superintendent/President
BP 2345	Public Participation at Board Meetings	Erika Endrijonas	Superintendent/President
BP 2350	Speakers	Erika Endrijonas	Superintendent/President
BP 2355	Decorum	Erika Endrijonas	Superintendent/President
BP 2360	Minutes	Erika Endrijonas	Superintendent/President
BP 2365	Recording	Erika Endrijonas	Superintendent/President
BP 2410	Board Policies and Administrative Procedures	Erika Endrijonas	Superintendent/President
AP 2410	Board Policies and Administrative Procedures	Erika Endrijonas	Superintendent/President
BP 2430	Delegation of Authority to Supt./President	Erika Endrijonas	Superintendent/President
BP 2431	Superintendent/President Selection	Erika Endrijonas	Superintendent/President
AP 2431	Superintendent/President Selection	Erika Endrijonas	Superintendent/President
BP 2432	Superintendent/President Succession	Erika Endrijonas	Superintendent/President
BP 2435	Evaluation of Superintendent/President	Erika Endrijonas	Superintendent/President

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AP 2435	Evaluation of Superintendent/President	Erika Endrijonas	Superintendent/President
BP 2510	Participation in Governance and Local Decision-Making	Erika Endrijonas	Superintendent/President
AP 2510	Participation in Governance and Local Decision-Making	Erika Endrijonas	Superintendent/President
BP 2610	Presentation of Collective Bargaining Proposals	Erika Endrijonas	Superintendent/President
BP 2710	Conflict of Interest	Erika Endrijonas	Superintendent/President
AP 2710	Conflict of Interest	Erika Endrijonas	Superintendent/President
AP 2712	Conflict of Interest Code	Erika Endrijonas	Superintendent/President
AP 2714	Distribution of Tickets or Passes	Erika Endrijonas	Superintendent/President
BP 2715	Code of Ethics/Standards of Practice	Erika Endrijonas	Superintendent/President
BP 2716	Political Activity	Erika Endrijonas	Superintendent/President
BP 2717	Personal Use of Public Resources	Erika Endrijonas	Superintendent/President
BP 2720	Communications among Board Members	Erika Endrijonas	Superintendent/President
BP 2725	Board Member Compensation	Erika Endrijonas	Superintendent/President
BP 2730	Board Member Health Benefits	Erika Endrijonas	Superintendent/President
BP 2735	Board Member Travel	Erika Endrijonas	Superintendent/President
AP 2735	Board Member Travel	Erika Endrijonas	Superintendent/President
BP 2740	Board Education	Erika Endrijonas	Superintendent/President
BP 2745	Board Self-Evaluation	Erika Endrijonas	Superintendent/President
BP 2750	Board Member Absence from the State	Erika Endrijonas	Superintendent/President
<b>Chapter 3: General Institution</b>			
<b>Number</b>	<b>Title</b>	<b>Lead</b>	<b>Position</b>
BP 3050	Institutional Code of Professional Ethics	Daniel Le Guen-Schmidt	VP Human Resources
BP 3052	Employee Student Relationships	Daniel Le Guen-Schmidt	VP Human Resources
BP 3100	Organizational Structure	Erika Endrijonas	Superintendent/President
AP 3100	Organizational Structure	Erika Endrijonas	Superintendent/President
BP 3200	Accreditation	Maria Villagomez	VP Academic Affairs
AP 3200	Accreditation	Maria Villagomez	VP Academic Affairs
BP 3250	Institutional Planning	Erika Endrijonas	Superintendent/President
AP 3250	Institutional Planning	Christopher Renbarger	VP Business Services
BP 3255	Program Evaluation	Daniel Le Guen-Schmidt	VP Human Resources
AP 3255	Program Evaluation	Maria Villagomez	VP Academic Affairs
BP 3280	Grants	Keller Magenau	ED Institutional Assessment
AP 3280	Grants	Keller Magenau	ED Institutional Assessment
BP 3300	Public Records	Daniel Le Guen-Schmidt, Christopher Renbarger and Linda Esparza Dozer	VP HR, VP Bus Serv, and Title IX Coordinator
AP 3300	Public Records	Daniel Le Guen-Schmidt, Christopher Renbarger and Linda Esparza Dozer	VP HR, VP Bus Serv, and Title IX Coordinator

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BP 3310	Records Retention and Destruction	Daniel Le Guen-Schmidt, Christopher Renbarger and Linda Esparza Dozer	VP HR, VP Bus Serv, and Title IX Coordinator
AP 3310	Records Retention and Destruction	Daniel Le Guen-Schmidt, Christopher Renbarger and Linda Esparza Dozer	VP HR, VP Bus Serv, and Title IX Coordinator
BP 3400	Protected Classes	Daniel Le Guen-Schmidt and Linda Esparza Dozer	VP HR and Title IX Coordinator
BP 3410	Nondiscrimination	Daniel Le Guen-Schmidt, Maria Villagomez, and Linda Esparza Dozer	VP HR, VP Academic Affairs, Title IX Coordinator
AP 3410	Nondiscrimination	Daniel Le Guen-Schmidt, Maria Villagomez, and Linda Esparza Dozer	VP HR, VP Academic Affairs, Title IX Coordinator
AP 3415	Immigration Enforcement Activities	Daniel Le Guen-Schmidt, Christina Llerena	VP Human Resources, Dean
BP 3420	Equal Employment Opportunity	Daniel Le Guen-Schmidt	VP Human Resources
AP 3420	Equal Employment Opportunity	Daniel Le Guen-Schmidt	VP Human Resources
BP 3430	Prohibition of Harassment	Daniel Le Guen-Schmidt and Linda Esparza Dozer	VP Human Resources and Title IX Coordinator
AP 3430	Prohibition of Harassment	Daniel Le Guen-Schmidt and Linda Esparza Dozer	VP Human Resources and Title IX Coordinator
BP 3433	Prohibition of Sexual Harassment under Title IX	Daniel Le Guen-Schmidt and Linda Esparza Dozer	VP Human Resources and Title IX Coordinator
AP 3433	Prohibition of Sexual Harassment under Title IX	Daniel Le Guen-Schmidt and Linda Esparza Dozer	VP Human Resources and Title IX Coordinator
AP 3434	Responding to Harassment Based on Sex under Title IX	Linda Esparza Dozer	VP Human Resources and Title IX Coordinator
AP 3435	Discrimination and Harassment Complaints and Investigations	Daniel Le Guen-Schmidt and Linda Esparza Dozer	VP Human Resources and Title IX Coordinator
BP 3440	Service Animals	Daniel Le Guen-Schmidt	VP Human Resources
AP 3440	Service Animals	Daniel Le Guen-Schmidt	VP Human Resources
BP 3445	Animals on Campus	Christopher Renbarger	VP Business Services
AP 3445	Animals on Campus	Christopher Renbarger	VP Business Services
BP 3500	Campus Safety	Christopher Renbarger and Linda Esparza Dozer	VP Business Services and Title IX Coordinator
AP 3500	Campus Safety	Christopher Renbarger and Linda Esparza Dozer	VP Business Services and Title IX Coordinator
BP 3501	Campus Security and Access	Christopher Renbarger and Linda Esparza Dozer	VP Business Services and Title IX Coordinator
AP 3501	Campus Security and Access	Christopher Renbarger and Linda Esparza Dozer	VP Business Services and Title IX Coordinator
BP 3505	Emergency Operations Plan	Christopher Renbarger	VP Business Services
AP 3505	Emergency Operations Plan	Christopher Renbarger	VP Business Services
BP 3510	Workplace Violence	Daniel Le Guen-Schmidt and Christopher Renbarger	VP Human Resources, VP Business Services
AP 3510	Workplace Violence	Daniel Le Guen-Schmidt and Christopher Renbarger	VP Human Resources, VP Business Services
BP 3515	Required Reporting of Crimes	Christopher Renbarger and Linda Esparza Dozer	VP Business Services and Title IX Coordinator
AP 3515	Required Reporting of Crimes	Christopher Renbarger and Linda Esparza Dozer	VP Business Services and Title IX Coordinator
AP 3516	Registered Sex Offender Information	Christopher Renbarger and Linda Esparza Dozer	VP Business Services and Title IX Coordinator
BP 3518	Child Abuse Reporting	Christopher Renbarger and Linda Esparza Dozer	VP Business Services and Title IX Coordinator
AP 3518	Child Abuse Reporting	Daniel Le Guen-Schmidt, Christopher Renbarger and Linda Esparza Dozer	VP HR, VP Bus Srvs, and Title IX Coordinator
BP 3520	Local Law Enforcement	Daniel Le Guen-Schmidt, Christopher Renbarger and Linda Esparza Dozer	VP HR, VP Bus Srvs, and Title IX Coordinator

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AP 3520	Local Law Enforcement	Daniel Le Guen-Schmidt, Christopher Renbarger and Linda Esparza Dozer	VP HR, VP Bus Svcs, and Title IX Coordinator
BP 3530	Weapons on Campus	Daniel Le Guen-Schmidt and Christopher Renbarger	VP Human Resources, VP Business Services
AP 3530	Weapons on Campus	Daniel Le Guen-Schmidt and Christopher Renbarger	VP Human Resources, VP Business Services
BP 3540	Sexual and Other Assaults on Campus	Daniel Le Guen-Schmidt, Christopher Renbarger and Linda Esparza Dozer	VP HR, VP Bus Svcs, and Title IX Coordinator
AP 3540	Sexual and Other Assaults on Campus and in Campus Programs	Daniel Le Guen-Schmidt, Christopher Renbarger and Linda Esparza Dozer	VP HR, VP Bus Svcs, and Title IX Coordinator
BP 3550	Drug Free Environment and Drug Prevention Program	Daniel Le Guen-Schmidt and Christopher Renbarger	VP Human Resources, VP Business Services
AP 3550	Drug Free Environment and Drug Prevention Program	Daniel Le Guen-Schmidt and Christopher Renbarger	VP Human Resources, VP Business Services
BP 3555	Tobacco-Free and Smoke-Free Campus	Daniel Le Guen-Schmidt and Christopher Renbarger	VP Human Resources, VP Business Services
BP 3560	Alcoholic Beverages	Daniel Le Guen-Schmidt and Christopher Renbarger	VP Human Resources, VP Business Services
AP 3560	Alcoholic Beverages	Daniel Le Guen-Schmidt and Christopher Renbarger	VP Human Resources, VP Business Services
BP 3710	Copyright Compliance	Maria Villagomez	VP Academic Affairs
AP 3710	Copyright Compliance	Maria Villagomez	VP Academic Affairs
BP 3715	Intellectual Property	Maria Villagomez	VP Academic Affairs
AP 3715	Intellectual Property	Maria Villagomez	VP Academic Affairs
BP 3720	Computer and Network Use	Dean Nevins	Ex Dir of Information Technology
AP 3720	Computer and Network Use	Dean Nevins	Ex Dir of Information Technology, Ex Dir of Pub Affairs & Comm
AP 3721	Email ( <i>NEW</i> )	Dean Nevins	Ex Dir of Information Technology
BP 3725	Information and Communications Technology Accessibility & Acceptable Use	Dean Nevins	Ex Dir of Information Technology, Ex Dir of Pub Affairs & Comm
AP 3725	Information and Communications Technology Accessibility & Acceptable Use	Dean Nevins	Ex Dir of Information Technology, Ex Dir of Pub Affairs & Comm
BP 3730	Web Standards	Dean Nevins and Jordan Killebrew	Ex Dir of Information Technology, Ex Dir of Pub Affairs & Comm
AP 3730	Web Standards	Dean Nevins and Jordan Killebrew	Ex Dir of Information Technology, Ex Dir of Pub Affairs & Comm
BP 3810	Claims Against the District	Christopher Renbarger	VP Business Services
AP 3810	Claims Against the District	Christopher Renbarger	VP Business Services
BP 3820	Gifts	Christopher Renbarger	VP Business Services
AP 3830	Art in Public Spaces	Elizabeth Imhof and Rob Morales	Dean Fine Arts, Director of Facilities
BP 3900	Speech: Time, Place, and Manner	Erika Endrijonas and Linda Esparza Dozer	Superintendent/President and Title IX Coordinator
AP 3900	Speech: Time, Place, and Manner	Erika Endrijonas and Linda Esparza Dozer	Superintendent/President and Title IX Coordinator
<b>Chapter 4: Academic Affairs</b>			
<b>Number</b>	<b>Title</b>	<b>Lead</b>	<b>Position</b>
BP 4010	Academic Calendar	Maria Villagomez	VP Academic Affairs
AP 4010	Academic Calendar	Maria Villagomez	VP Academic Affairs

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BP 4020	Curriculum	Maria Villagomez & Joshua Ramirez	VP Academic Affairs, Academic Senate President
AP 4020	Curriculum	Maria Villagomez, Joshua Ramirez, Elizabeth Imhof	VP Academic Affairs, Academic Senate President, Dean
BP 4021	Establishing, Modifying, or Discontinuing Programs	Maria Villagomez & Joshua Ramirez	VP Academic Affairs, Academic Senate President
AP 4022	Course Approval	Maria Villagomez & Joshua Ramirez	VP Academic Affairs, Academic Senate President
BP 4025	Philosophy and Criteria for AS Degree & GE	Maria Villagomez & Joshua Ramirez	VP Academic Affairs, Academic Senate President
AP 4025	Philosophy and Criteria for AS Degree & GE	Maria Villagomez & Joshua Ramirez	VP Academic Affairs, Academic Senate President
AP 4026	Philosophy and Criteria for International Ed.	Maria Villagomez, Joshua Ramirez, Jing Liu	VP Academic Affairs, Academic Senate President, Director of ISSP
BP 4030	Academic Freedom	Maria Villagomez & Joshua Ramirez	VP Academic Affairs, Academic Senate President
BP 4040	Library Services	Beth Taylor Schott and Ellen Carey	Dean, Library Department Chair
AP 4040	Library Services	Beth Taylor Schott and Ellen Carey	Dean, Library Department Chair
BP 4050	Articulation	Christina Llerena and Laura Castro	Dean, Articulation Officer/Counselor
AP 4050	Articulation	Christina Llerena and Laura Castro	Dean, Articulation Officer/Counselor
BP 4070	Course Auditing	Maria Villagomez, Paloma Arnold, Angelica Contreras	VP Academic Affairs, VP Student Affairs, Director of Admissions and Records
AP 4070	Course Auditing	Maria Villagomez, Paloma Arnold, Angelica Contreras	VP Academic Affairs, VP Student Affairs, Director of Admissions and Records
BP 4100	Graduation Requirements for Degrees and Certificates	Maria Villagomez, Paloma Arnold, and Joshua Ramirez	VP Academic Affairs, Academic Senate President, VP Student Services
AP 4100	Graduation Requirements for Degrees and Certificates	Maria Villagomez, Paloma Arnold, and Joshua Ramirez	VP Academic Affairs, Academic Senate President, VP Student Services
BP 4101	Independent Study	Maria Villagomez, Paloma Arnold, and Joshua Ramirez	VP Academic Affairs, Academic Senate President, VP Student Services
AP 4101	Independent Study	Maria Villagomez, Paloma Arnold, and Joshua Ramirez	VP Academic Affairs, Academic Senate President, VP Student Services
BP 4102	Career and Technical Programs	Alan Price and Joshua Ramirez	Dean, Academic Senate President
AP 4102	Career and Technical Programs	Alan Price and Joshua Ramirez	Dean, Academic Senate President
BP 4103	Cooperative Work Experience	Michael Medel, Chris Phillips and Joshua Ramirez	Dean, Career Center, Academic Senate President
AP 4103	Cooperative Work Experience	Michael Medel, Chris Phillips and Joshua Ramirez	Dean, Career Center, Academic Senate President
BP 4104	Contract Education	Carola Smith and Joshua Ramirez	VP SEL, Academic Senate President
AP 4104	Contract Education	Carola Smith and Joshua Ramirez	VP SEL, Academic Senate President
BP 4105	Distance Education	Maria Villagomez, Jens-Uwe Kuhn, and Joshua Ramirez	VP Academic Affairs, Dean, Academic Senate President
AP 4105	Distance Education	Maria Villagomez, Jens-Uwe Kuhn, and Joshua Ramirez	VP Academic Affairs, Dean, Academic Senate President
BP 4220	Standards of Scholarship	Maria Villagomez, Joshua Ramirez, Paloma Arnold	VP Academic Affairs, Academic Senate President, VP Student Services
AP 4222	Basic Skills Coursework	Maria Villagomez & Joshua Ramirez	VP Academic Affairs, Academic Senate President

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BP 4225	Course Repetition	Maria Villagomez, Paloma Arnold, and Joshua Ramirez	VP Academic Affairs, VP Student Affairs, Academic Senate President
AP 4225	Course Repetition	Maria Villagomez, Paloma Arnold, and Joshua Ramirez	VP Academic Affairs, VP Student Affairs, Academic Senate President
BP 4226	Multiple and Overlapping Enrollments	Paloma Arnold, Joshua Ramirez and Angelica Contreras	Academic Senate President, VP Student Affairs, Director of Admissions & Records
AP 4226	Multiple and Overlapping Enrollments	Paloma Arnold, Joshua Ramirez and Angelica Contreras	Academic Senate President, VP Student Affairs, Director of Admissions & Records
AP 4227	Repeatable Courses	Paloma Arnold, Joshua Ramirez and Angelica Contreras	Academic Senate President, VP Student Affairs, Director of Admissions & Records
AP 4228	Course Repetition: Significant Lapse of Time	Paloma Arnold, Joshua Ramirez and Angelica Contreras	Academic Senate President, VP Student Affairs, Director of Admissions & Records
BP 4230	Grading and Academic Record Symbols	Paloma Arnold, Joshua Ramirez and Angelica Contreras	Academic Senate President, VP Student Affairs, Director of Admissions & Records
AP 4230	Grading and Academic Record Symbols	Paloma Arnold, Joshua Ramirez and Angelica Contreras	Academic Senate President, VP Student Affairs, Director of Admissions & Records
BP 4231	Grade Changes	Paloma Arnold, Joshua Ramirez and Angelica Contreras	Academic Senate President, VP Student Affairs, Director of Admissions & Records
AP 4231	Grade Changes	Paloma Arnold, Joshua Ramirez and Angelica Contreras	Academic Senate President, VP Student Affairs, Director of Admissions & Records
AP 4232	Pass/No Pass	Paloma Arnold, Joshua Ramirez and Angelica Contreras	Academic Senate President, VP Student Affairs, Director of Admissions & Records
BP 4235	Credit for Prior Learning	Maria Villagomez, Paloma Arnold, Joshua Ramirez, and Angelica Contreras	VP Academic Affairs, VP Student Affairs, Academic Senate President, Director of Admissions & Records
AP 4235	Credit for Prior Learning	Maria Villagomez, Paloma Arnold, Joshua Ramirez, and Angelica Contreras	VP Academic Affairs, VP Student Affairs, Academic Senate President, Director of Admissions & Records
AP 4236	Advanced Placement Credit	Maria Villagomez, Paloma Arnold, Joshua Ramirez, and Angelica Contreras	VP Academic Affairs, VP Student Affairs, Academic Senate President, Director of Admissions & Records
BP 4240	Academic Renewal	Paloma Arnold, Joshua Ramirez and Angelica Contreras	Academic Senate President, VP Student Affairs, Director of Admissions & Records
AP 4240	Academic Renewal	Paloma Arnold, Joshua Ramirez and Angelica Contreras	Academic Senate President, VP Student Affairs, Director of Admissions & Records
BP 4250	Probation, Dismissal, and Readmission	Paloma Arnold, Joshua Ramirez and Angelica Contreras	Academic Senate President, VP Student Affairs, Director of Admissions & Records
AP 4250	Academic Notice and/or Progress Notice	Paloma Arnold, Joshua Ramirez and Angelica Contreras	Academic Senate President, VP Student Affairs, Director of Admissions & Records
AP 4255	Academic Notice, Progress Notice, Required Academic Pause, Required Progress Pause and Readmission	Paloma Arnold, Joshua Ramirez and Angelica Contreras	Academic Senate President, VP Student Affairs, Director of Admissions & Records
BP 4260	Prerequisites, Co-requisites, Advisories, and Limitations on Enrollment	Paloma Arnold, Maria Villagomez, Joshua Ramirez and Angelica Contreras	Academic Senate President, VP Student Affairs, VP Academic Affairs, Director of Admissions & Records
AP 4260	Prerequisites, Co-requisites, Advisories, and Limitations on Enrollment	Paloma Arnold, Maria Villagomez, Joshua Ramirez and Angelica Contreras	Academic Senate President, VP Student Affairs, VP Academic Affairs, Director of Admissions & Records

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BP 4300	Field Trips and Excursions	Maria Villagomez, Joshua Ramirez, Adrienne Betty, Paloma Arnold	VP Academic Affairs, Academic Senate President, Risk Manager, VP Student Affairs
AP 4300	Field Trips and Excursions	Maria Villagomez, Joshua Ramirez, Adrienne Betty, Paloma Arnold	VP Academic Affairs, Academic Senate President, Risk Manager, VP Student Affairs
BP 4400	Community Service Programs	Maria Villagomez, Joshua Ramirez, Carola Smith	VP Academic Affairs, Academic Senate President, VP SEL
AP 4500	Student News Media	Maria Villagomez & Joshua Ramirez	VP Academic Affairs, Academic Senate President
AP 4610	Instructional Service Agreements	Maria Villagomez & Joshua Ramirez	VP Academic Affairs, Academic Senate President
<b>Chapter 5: Student Services</b>			
<b>Number</b>	<b>Title</b>	<b>Lead</b>	<b>Position</b>
BP 5010	Admissions and Dual (Concurrent) Enrollment	Paloma Arnold, Angelica Contreras, Michael Medel	VP Student Affairs, Director of Admissions & Records, Dean
AP 5010	Admissions	Paloma Arnold and Angelica Contreras	VP Student Affairs, Director of Admissions & Records
AP 5011	Admission/Dual (Concurrent) Enrollment of HS & Other Young Students	Paloma Arnold and Angelica Contreras	VP Student Affairs, Director of Admissions & Records
BP 5012	International Students	Jing Liu	Director, International Programs
AP 5012	International Students	Jing Liu	Director, International Programs
AP 5013	Students in the Military	Chris Johnson	Associate Dean
BP 5015	Residence Determination	Paloma Arnold and Angelica Contreras	VP Student Affairs, Director of Admissions & Records
AP 5015	Residence Determination	Paloma Arnold and Angelica Contreras	VP Student Affairs, Director of Admissions & Records
BP 5020	Nonresident Tuition	Paloma Arnold, Jing Liu, and Nicole Hubert	VP Student Affairs, Student Finance Manager, ISSP
AP 5020	Nonresident Tuition	Paloma Arnold, Jing Liu, and Nicole Hubert	VP Student Services, Student Finance Manager, ISSP
BP 5030	Fees	Paloma Arnold, Christopher Johnson and Nicole Hubert	VP Student Services, Associate Dean, Student Finance Manager
AP 5030	Fees	Paloma Arnold, Christopher Johnson and Nicole Hubert	VP Student Services, Student Finance Manager
AP 5031	Instructional Materials Fees	Paloma Arnold, Maria Villagomez and Nicole Hubert	VP Student Services, VP Academic Affairs, Student Finance Manager
BP 5035	Withholding of Student Records	Paloma Arnold and Angelica Contreras	VP Student Affairs, Director of Admissions & Records
AP 5035	Withholding of Student Records	Paloma Arnold and Angelica Contreras	VP Student Affairs, Director of Admissions & Records
BP 5040	Student Records, Directory Information, and Privacy	Paloma Arnold and Angelica Contreras	VP Student Affairs, Director of Admissions & Records
AP 5040	Student Records, Directory Information, and Privacy	Paloma Arnold and Angelica Contreras	VP Student Affairs, Director of Admissions & Records

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AP 5045	Student Records – Challenging Content and Access Log	Paloma Arnold and Angelica Contreras	VP Student Affairs, Director of Admissions & Records
BP 5050	Student Equity and Achievement Program	Christina Llerena	Dean
AP 5050	Student Success and Support Program	Christina Llerena	Dean
BP 5052	Open Enrollment	Paloma Arnold and Angelica Contreras	VP Student Affairs, Director of Admissions & Records
AP 5052	Open Enrollment	Paloma Arnold and Angelica Contreras	VP Student Affairs, Director of Admissions & Records
BP 5055	Enrollment Priorities and Limitations	Paloma Arnold and Angelica Contreras	VP Student Affairs, Director of Admissions & Records
AP 5055	Enrollment Priorities	Paloma Arnold and Angelica Contreras	VP Student Affairs, Director of Admissions & Records
BP 5070	Attendance	Paloma Arnold and Angelica Contreras	VP Student Affairs, Director of Admissions & Records
AP 5070	Attendance	Paloma Arnold and Angelica Contreras	VP Student Affairs, Director of Admissions & Records
BP 5075	Course Adds, Drops, and Withdrawals	Paloma Arnold and Angelica Contreras	VP Student Affairs, Director of Admissions & Records
AP 5075	Course Adds, Drops, and Withdrawals	Paloma Arnold and Angelica Contreras	VP Student Affairs, Director of Admissions & Records
BP 5100	Student Support Services	Paloma Arnold and Angelica Contreras	VP Student Affairs, Director of Admissions & Records
BP 5110	Counseling	Christina Llerena	Dean
AP 5110	Counseling	Christina Llerena	Dean
BP 5120	University Transfer Center	Christina Llerena	Dean
AP 5120	University Transfer Center	Christina Llerena	Dean
BP 5130	Financial Aid	Paloma Arnold and Maureen McRae Goldberg	VP Student Affairs, Director of Financial Aid
AP 5130	Financial Aid	Paloma Arnold and Maureen McRae Goldberg	VP Student Affairs, Director of Financial Aid
BP 5140	Disability Services and Programs for Students	Chris Johnson	Associate Dean
AP 5140	Disability Services and Programs for Students	Chris Johnson	Associate Dean
BP 5150	Extended Opportunity Programs & Services	Christina Llerena	Dean Student Affairs
AP 5150	Extended Opportunity Programs & Services	Christina Llerena	Dean Student Affairs
AP 5160	Veterans Support	Chris Johnson	Associate Dean
AP 5170	Career Services	Beth Taylor Schott	Dean
AP 5180	Student Activities	Chris Johnson	Associate Dean
BP 5190	President’s Honor Roll	Chris Johnson	Associate Dean
BP 5200	Student Health Services	Chris Johnson	Associate Dean
AP 5200	Student Health Services	Chris Johnson	Associate Dean
AP 5203	Lactation Accommodation	Daniel Le Guen-Schmidt, Paloma Arnold	VP of Human Resources, VP Student Affairs
BP 5205	Student Accident Insurance	Chris Johnson	Associate Dean



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BP 5210	Communicable Disease	Chris Johnson	Associate Dean
AP 5210	Communicable Disease	Chris Johnson	Associate Dean
BP 5300	Student Equity	Paloma Arnold and Roxane Byrne	VP Student Affairs Director-Equity, Div, & Cult
AP 5300	Student Equity	Paloma Arnold and Roxane Byrne	VP Student Affairs, Director-Equity, Div, & Cult
BP 5400	Associated Student Government	Chris Johnson	Associate Dean
AP 5400	Associated Student Government	Chris Johnson	Associate Dean
BP 5410	Associated Student Government Elections	Chris Johnson	Associate Dean
AP 5410	Associated Student Government Elections	Chris Johnson	Associate Dean
BP 5420	Associated Student Government Funds	Chris Johnson	Associate Dean
AP 5420	Associated Student Government Funds	Chris Johnson	Associate Dean
BP 5500	Standards of Student Conduct	Chris Johnson	Associate Dean
AP 5500	Standards of Student Conduct	Chris Johnson	Associate Dean
BP 5510	Student Organizations: Off-Campus	Chris Johnson	Associate Dean
AP 5510	Student Organizations: Off-Campus	Chris Johnson	Associate Dean
AP 5520	Student Discipline Procedures	Chris Johnson	Associate Dean
AP 5530	Student Rights and Grievances	Chris Johnson	Associate Dean
BP 5550	Academic Integrity	Chris Johnson, Joshua Ramirez	Associate Dean and Academic Senate President
AP 5550	Academic Integrity	Chris Johnson, Joshua Ramirez	Associate Dean and Academic Senate President
BP 5570	Student Credit Card Solicitation and Use	Chris Johnson	Associate Dean
AP 5570	Student Credit Card Solicitation	Chris Johnson	Associate Dean
AP 5610	Voter Registration	Chris Johnson	Associate Dean
BP 5700	Intercollegiate Athletics	Maria Villagomez and LaDeane Hansten	VP Academic Affairs, Director of Athletics
AP 5700	Intercollegiate Athletics	Maria Villagomez and LaDeane Hansten	VP Academic Affairs, Director of Athletics
BP 5800	Prevention of Identity Theft in Student Financial Transactions	Paloma Arnold and Maureen McRae Goldberg	VP Student Affairs, Director of Financial Aid
AP 5800	Prevention of Identity Theft in Student Financial Transactions	Paloma Arnold and Maureen McRae Goldberg	VP Student Affairs, Director of Financial Aid

**Chapter 6: Business and Fiscal Affairs**

<b>Number</b>	<b>Title</b>	<b>Lead</b>	<b>Position</b>
BP 6100	Delegation of Authority, Business and Fiscal Affairs	Christopher Renbarger	VP Business Services
AP 6100	Delegation of Authority, Business and Fiscal Affairs	Christopher Renbarger	VP Business Services
BP 6150	Designation of Authorized Signatures	Christopher Renbarger	VP Business Services
AP 6150	Designation of Authorized Signatures	Christopher Renbarger	VP Business Services
BP 6200	Budget Preparation	Christopher Renbarger	VP Business Services
AP 6200	Budget Preparation	Christopher Renbarger	VP Business Services
BP 6225	Principles of Budget Development	Christopher Renbarger	VP Business Services
BP 6250	Budget Management	Christopher Renbarger	VP Business Services
AP 6250	Budget Management	Christopher Renbarger	VP Business Services

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BP 6300	Fiscal Management	Christopher Renbarger	VP Business Services
AP 6300	Fiscal Management	Christopher Renbarger	VP Business Services
BP 6305	Reserves	Christopher Renbarger	VP Business Services
BP 6307	Debt Issuance and Management	Christopher Renbarger	VP Business Services
AP 6307	Debt Issuance and Management	Christopher Renbarger	VP Business Services
BP 6320	Investments	Christopher Renbarger	VP Business Services
AP 6320	Investments	Christopher Renbarger	VP Business Services
AP 6322	Employee Idemnity Bonds	Christopher Renbarger	VP Business Services
BP 6325	Payroll	Christopher Renbarger	VP Business Services
AP 6325	Payroll	Christopher Renbarger	VP Business Services
BP 6330	Purchasing	Christopher Renbarger	VP Business Services
AP 6330	Purchasing	Christopher Renbarger	VP Business Services
BP 6340	Contracts	Christopher Renbarger	VP Business Services
AP 6340	Bids and Contracts	Christopher Renbarger	VP Business Services
AP 6345	Bids and Contracts: UPCCAA	Christopher Renbarger	VP Business Services
AP 6350	Contracts: Construction	Christopher Renbarger	VP Business Services
AP 6355	Contracts: Job Order Contracts	Christopher Renbarger	VP Business Services
AP 6360	Contracts: Electronic Systems and Materials	Christopher Renbarger	VP Business Services
AP 6365	Contracts: Accessibility of Information Tech	Christopher Renbarger	VP Business Services
AP 6370	Contracts: Personal Services	Christopher Renbarger	VP Business Services
AP 6380	Vendors	Christopher Renbarger	VP Business Services
BP 6400	Financial Audits	Christopher Renbarger	VP Business Services
AP 6400	Financial Audits	Christopher Renbarger	VP Business Services
BP 6500	Property Management	Christopher Renbarger	VP Business Services
AP 6500	Property Management	Christopher Renbarger	VP Business Services
BP 6520	Security for District Property	Christopher Renbarger	VP Business Services
AP 6530	District Vehicles	Christopher Renbarger	VP Business Services
AP 6535	Use of District Equipment	Christopher Renbarger	VP Business Services
BP 6540	Insurance	Christopher Renbarger	VP Business Services
AP 6540	Insurance	Christopher Renbarger	VP Business Services
BP 6550	Disposal of District Personal Property	Christopher Renbarger	VP Business Services
AP 6550	Disposal of District Personal Property	Christopher Renbarger	VP Business Services
BP 6600	Capital Construction	Christopher Renbarger	VP Business Services
AP 6600	Capital Construction	Christopher Renbarger	VP Business Services
BP 6620	Naming of Buildings, Facilities, Grounds, and Programs in Appreciation and Recognition for Contributions	Christopher Renbarger	VP Business Services
AP 6620	Naming of Buildings, Facilities, Grounds, and Programs in Appreciation and Recognition for Contributions	Christopher Renbarger	VP Business Services

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BP 6700	Civic Center Use	Christopher Renbarger	VP Business Services
AP 6700	Civic Center Use	Christopher Renbarger	VP Business Services
BP 6740	Citizens' Bond Oversight Committee	Christopher Renbarger	VP Business Services
AP 6740	Citizens' Bond Oversight Committee	Christopher Renbarger	VP Business Services
BP 6750	Parking	Christopher Renbarger	VP Business Services
AP 6750	Parking	Christopher Renbarger	VP Business Services
BP 6760	Bicycles, Skateboards, Roller Blades, and Similar Roller Devices	Christopher Renbarger	VP Business Services
AP 6760	Bicycles, Skateboards, Roller Blades, and Similar Roller Devices	Christopher Renbarger	VP Business Services
BP 6800	Health and Safety	Christopher Renbarger	VP Business Services
AP 6800	Health and Safety	Christopher Renbarger	VP Business Services
AP 6850	Hazardous Materials	Christopher Renbarger	VP Business Services
BP 6900	Campus Store	Christopher Renbarger	VP Business Services
AP 6900	Campus Store	Christopher Renbarger	VP Business Services
BP 6910	Student Housing	Christopher Renbarger	VP Business Services
<b>Chapter 7: Human Resources</b>			
<b>Number</b>	<b>Title</b>	<b>Lead</b>	<b>Position</b>
BP 7100	Diversity in Employment	Daniel Le Guen-Schmidt	VP Human Resources
BP 7120	Recruitment and Selection	Daniel Le Guen-Schmidt	VP Human Resources
AP 7120	Recruitment and Selection	Daniel Le Guen-Schmidt	VP Human Resources
AP 7125	Verification of Eligibility for Employment	Daniel Le Guen-Schmidt	VP Human Resources
AP 7126	Background Checks	Daniel Le Guen-Schmidt	VP Human Resources
BP 7130	Compensation	Daniel Le Guen-Schmidt	VP Human Resources
BP 7140	Collective Bargaining	Daniel Le Guen-Schmidt	VP Human Resources
BP 7145	Personnel Files	Daniel Le Guen-Schmidt	VP Human Resources
AP 7145	Personnel Files	Daniel Le Guen-Schmidt	VP Human Resources
BP 7150	Employee Performance Evaluations	Daniel Le Guen-Schmidt	VP Human Resources
AP 7151	Evaluation of Faculty	Daniel Le Guen-Schmidt, Maria Villagomez and Joshua Ramirez	VP Human Resources, VP Academic Affairs, Academic Senate President
BP 7160	Professional Development	Daniel Le Guen-Schmidt	VP Human Resources
AP 7160	Professional Development	Daniel Le Guen-Schmidt	VP Human Resources
BP 7210	Academic Employees: Faculty	Daniel Le Guen-Schmidt, Maria Villagomez and Joshua Ramirez	VP Human Resources, VP Academic Affairs, Academic Senate President
AP 7210	Academic Employees: Faculty	Daniel Le Guen-Schmidt, Maria Villagomez and Joshua Ramirez	VP Human Resources, VP Academic Affairs, Academic Senate President
BP 7211	Faculty Service Areas, Minimum Qualifications, and Equivalencies	Daniel Le Guen-Schmidt, Maria Villagomez and Joshua Ramirez	VP Human Resources, VP Academic Affairs, Academic Senate President

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AP 7211	Faculty Service Areas, Minimum Qualifications, and Equivalencies	Daniel Le Guen-Schmidt, Maria Villagomez and Joshua Ramirez	VP Human Resources, VP Academic Affairs, Academic Senate President
BP 7212	Part-Time and Temporary Faculty	Daniel Le Guen-Schmidt, Maria Villagomez and Joshua Ramirez	VP Human Resources, VP Academic Affairs, Academic Senate President
AP 7212A	Part-Time Faculty	Daniel Le Guen-Schmidt, Maria Villagomez and Joshua Ramirez	VP Human Resources, VP Academic Affairs, Academic Senate President
AP 7212B	Temporary Contract Faculty	Daniel Le Guen-Schmidt, Maria Villagomez and Joshua Ramirez	VP Human Resources, VP Academic Affairs, Academic Senate President
AP 7214	Part-Time Faculty: Office Hours	Daniel Le Guen-Schmidt, Maria Villagomez and Joshua Ramirez	VP Human Resources, VP Academic Affairs, Academic Senate President
BP 7215	Probationary Contract (Tenure-Track) Faculty	Daniel Le Guen-Schmidt, Maria Villagomez and Joshua Ramirez	VP Human Resources, VP Academic Affairs, Academic Senate President
BP 7216	Faculty Grievances	Daniel Le Guen-Schmidt, Maria Villagomez and Joshua Ramirez	VP Human Resources, VP Academic Affairs, Academic Senate President
AP 7216	Faculty Grievances	Daniel Le Guen-Schmidt, Maria Villagomez and Joshua Ramirez	VP Human Resources, VP Academic Affairs, Academic Senate President
AP 7217	Employee Emeritus Status	Daniel Le Guen-Schmidt	VP Human Resources
AP 7220	Department Chairpersons	Daniel Le Guen-Schmidt, Maria Villagomez and Joshua Ramirez	VP Academic Affairs, Academic Senate President
BP 7230	Classified Employees	Daniel Le Guen-Schmidt	VP Human Resources
AP 7232	Classification Review	Daniel Le Guen-Schmidt	VP Human Resources
AP 7233	Work Out of Classification	Daniel Le Guen-Schmidt	VP Human Resources
AP 7234	Overtime	Daniel Le Guen-Schmidt	VP Human Resources
AP 7236	Substitute and Short-Term Employees	Daniel Le Guen-Schmidt	VP Human Resources
BP 7240	Confidential Employees	Daniel Le Guen-Schmidt	VP Human Resources
AP 7240	Confidential Employees	Daniel Le Guen-Schmidt	VP Human Resources
BP 7250	Academic Employees: Educational Administrators	Daniel Le Guen-Schmidt	VP Human Resources
AP 7250	Academic Employees: Educational Administrators	Daniel Le Guen-Schmidt	VP Human Resources
BP 7260	Classified Supervisors and Managers	Daniel Le Guen-Schmidt	VP Human Resources
AP 7270	Student Workers	Daniel Le Guen-Schmidt	VP Human Resources
BP 7310	Nepotism	Daniel Le Guen-Schmidt	VP Human Resources
AP 7310	Nepotism	Daniel Le Guen-Schmidt	VP Human Resources
BP 7330	Communicable Disease	Daniel Le Guen-Schmidt	VP Human Resources
AP 7330	Communicable Disease	Daniel Le Guen-Schmidt	VP Human Resources
AP 7336	Certification of Freedom from Tuberculosis	Daniel Le Guen-Schmidt	VP Human Resources
AP 7337	Fingerprinting	Daniel Le Guen-Schmidt	VP Human Resources
BP 7340	Leaves	Daniel Le Guen-Schmidt, Maria Villagomez and Joshua Ramirez	VP Academic Affairs, Academic Senate President
BP 7341	Sabbatical Leaves	Daniel Le Guen-Schmidt	VP Human Resources
AP 7341	Sabbatical Leaves	Daniel Le Guen-Schmidt	VP Human Resources

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AP 7343	Industrial Accident and Illness Leave	Daniel Le Guen-Schmidt and Christopher Renbarger	VP Human Resources, VP Business Services
AP 7344	Notifying the District of Illness	Daniel Le Guen-Schmidt	VP Human Resources
BP 7345	Catastrophic Leave Program	Daniel Le Guen-Schmidt	VP Human Resources
AP 7348	Accommodations	Daniel Le Guen-Schmidt	VP Human Resources
BP 7350	Resignations and Retirements	Daniel Le Guen-Schmidt	VP Human Resources
BP 7360	Discipline: Academic Employees	Daniel Le Guen-Schmidt	VP Human Resources
BP 7361	Dismissal: Academic Employees	Daniel Le Guen-Schmidt	VP Human Resources
BP 7362	Reduction in Faculty	Daniel Le Guen-Schmidt	VP Human Resources
BP 7365	Discipline: Classified Employees	Daniel Le Guen-Schmidt	VP Human Resources
AP 7365	Discipline and Dismissal – Classified Employees	Daniel Le Guen-Schmidt	VP Human Resources
BP 7370	Political Activity	Daniel Le Guen-Schmidt	VP Human Resources
AP 7370	Political Activity	Daniel Le Guen-Schmidt	VP Human Resources
AP 7371	Personal Use of Public Resources	Daniel Le Guen-Schmidt	VP Human Resources
BP 7380	Eligibility for Retiree Health Benefits	Daniel Le Guen-Schmidt	VP Human Resources
AP 7380	Retiree Health Benefits	Daniel Le Guen-Schmidt	VP Human Resources
BP 7385	Salary Deductions	Daniel Le Guen-Schmidt and Christopher Renbarger	VP Human Resources, VP Business Services
BP 7400	Travel and Conference	Daniel Le Guen-Schmidt	VP Human Resources
AP 7400	Travel and Conference	Daniel Le Guen-Schmidt	VP Human Resources
AP 7500	Professional Volunteers	Daniel Le Guen-Schmidt	VP Human Resources
BP 7510	Domestic Partners	Daniel Le Guen-Schmidt	VP Human Resources
BP 7600	District Security	Daniel Le Guen-Schmidt and Christopher Renbarger	VP Human Resources, VP Business Services
AP 7600	District Security	Daniel Le Guen-Schmidt and Christopher Renbarger	VP Human Resources, VP Business Services
BP 7700	Whistleblower Protection	Daniel Le Guen-Schmidt	VP Human Resources
AP 7700	Whistleblower Protection	Daniel Le Guen-Schmidt	VP Human Resources
BP 7800	Incompatible Activities	Daniel Le Guen-Schmidt	VP Human Resources