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**Minutes | Santa Barbara AEBG Consortium Public Meeting  
February 1, 2017 | SBCC Wake Campus Room 28 | 9:04am – 9:43am**

**I. Call to Order**

**II. Roll Call & Establishment of Quorum**

- a. Members present: Melissa Moreno, Tony Bauer, Ray McDonald
- b. Members absent: Gerardo Cornejo
- c. Quorum established

**I. Welcome from the Chair**

- a. Melissa welcomes Brad Hudson from Senator Hanna Beth Jackson's Office and Natalie Holdren as AEBG Adults with Disabilities Consultant to the Public Meeting.
- b. Melissa motions to move WIOA regional plan and Student Data and Accountability in the Announcements part of the agenda to the Action Items.

**II. Announcements**

- a. Corlei Prieto:
  - i. Year to Date Expenditure and Progress Reports  
Our Consortium successfully completed and submitted the 4<sup>th</sup> quarter report for year 15-16' and completed the 1<sup>st</sup> quarter report for the 16-17' year. We are successfully on target in expending funds for both years.
  - ii. Grant Year 1: New Request for Proposals were issued and are now on the SBCC AEBG website and open for the public to apply. The deadline to submit all Requests for Proposals will be February 23<sup>rd</sup>. Melissa encourages the One-Stop to apply.
- b. Melissa Moreno: Reorganization  
There will be a reorganization of SBCC Deans, Melissa is part of this reorganization. She will be reassigned full time to the credit side of SBCC. There is an initiative to grow noncredit programs so the college is supporting this effort for a full time noncredit dean which will better serve noncredit and AEBG. There will be a job announcement made public for this position. Transition is effective July 1. Comments from Ray expresses gratitude and sees the change that this Consortium is doing and credits Melissa for her service.

**III. Public and Entity Comment**

- a. none

**IV. Action Items**

- a. WIOA Regional Plan
  - i. Melissa announces that the Consortium received this plan and that comments are due by February 16<sup>th</sup>. She entertains motion for the members of the Consortium to read this plan and provide feedback if necessary and turn comments to Corlei to submit on behalf of AEBG. Ray comments that this is a good opportunity for integrated collaboration because that the State is leaning towards regional activities and that they are trying to align systems together, such as Community College systems, Workforce systems, Adult Education systems, and other entities. He said we can make comments as a group or as individuals. Both are welcome.  
Approved: Vote: Ayes: 3, Abstention: 1 – Ray McDonald
- b. Student Data and Accountability Budget and Workplan
  - i. Corlei summarizes the State's efforts to collect student data and relays our Consortium's allocation for these efforts. Tony comments and inquires if our data collection needs are already met via CalPass and has been expressing the need for alignment for quite some time. Melissa and Corlei relay that the State is requiring us to use CASAS TopsPro Enterprise as the platform for this data processing.  
We need every AEBG Program to submit data. This process requires quite a bit of bandwidth requiring us to hire more staff and two consultants, one which will work with our Institutional Research Office and the second to create an intake process for every noncredit student we are serving. Melissa reiterates the budget and recommends funds for faculty to help develop a process.  
Melissa motions: Reduce the two consultants to \$24,000 to redistribute \$12,000 for more noninstructional faculty stipends and professional development trainings.  
Approved: Vote: Ayes: 3

c. SSS: Extension for refurbishment portion of 15/16 + 16/17

- i. Melissa proposes that the funds not used for 15/16 continue their efforts to enhance the Student Support Services and recommends that due to an absence of a Dean in this area, she recommends that we learn more about the outcome of this leadership and would like to acknowledge as a consortium that we are in a state of flux and give permission to spend the money by December 2017 instead of June 30, 2017 originally proposed in the Request for Proposal.

Approved: Vote: Ayes: 3

**V. Consent Items**

a. January 11, 2017 Public Meeting Minutes

Approved: Vote: Ayes: 3

**VI. Next Regular Public Meeting**

a. March 1, 2017

**VII. Adjournment**

a. 9:43am